Dear Parents,

It is a pleasure to have your child in my classroom this year. I am looking forward to working with you and your child. Homework is very important and is given Monday through Thursday. Also, please take 30 minutes daily and read with your child.

**Our Class Rules are:**

Follow directions the first time given

Keep hands, feet and objects to yourself

Always use your inside voice

Stay in your seat unless you have permission to do otherwise

No teasing/Show respect to all

Conduct is very important in my classroom and I expect your child to behave appropriately. A conduct calendar will be sent home daily and will be marked with the conduct your child received on that day. Our conduct system is:

**EE=Exceeds Expectations** –Consistently demonstrates high levels of acceptable conduct

**ME=Meets Expectations**-Consistently demonstrates acceptable conduct

**NME=Not Meeting Expectations**-Does not yet demonstrate acceptable conduct consistently

Also, your child will have exploratory classes to aid in their learning process and they are expected to be on their best behavior in these classes as well.

I anticipate your cooperation with me this year in working with your child. **Remember, you are an important component in your child’s learning process!** If you have any questions or concerns, I can be reached at 416-4305. Also conferences can be scheduled before or after school hours.

Sincerely,

Ms. L. Hunt, 1-07

Shelby Oaks Elementary